

## Review of the Policy Committee Workplans 2023/24

### Appendix 2 - Work Programmes and Agendas for the Next Two Meetings of each Policy Committee

This document collates the work programmes and agendas for the next two meetings of each policy committee. It aims to provide Strategy and Resources Committee with an overview of the suite of forthcoming Committee agendas, to help make links between Committee work programmes and ensure that agendas reflect the strategic priorities; identify cross-cutting issues; and shape Briefing agendas.

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### [Adult Health and Social Care Policy Committee](#)

Meeting 2	September 20 <sup>th</sup> , 2023	10am				
Topic	Description	Lead Officer/s	Type of item <i>Decision/Referral to decision-maker/Pre-decision (policy development)/Post-decision (service performance/ monitoring)</i>	Prior member engagement/ development required <i>(with reference to options in Appendix 1)</i>	Public Participation/ Engagement approach <i>(with reference to toolkit in Appendix 2)</i>	Final decision-maker (& date) This Cttee/Another Cttee (eg S&R)/Full Council/Officer
Recommissioning of Advocacy Services	Proposal for retender of Advocacy Services following the report presented in March 23	Avi Derei	Decision	Member Briefing and Engagement	Included in proposal	Adult Health and Social Care
Adults with a Learning Disability Strategy and Delivery Plan and Adults future options (Inc Day service and Respite/ Short Breaks)	Approval of Adults with a Learning Disability Strategic Plan, Adult Future Options Recommissioning Update including Day Activities and Respite and Short Breaks	Andrew Wheawall/ Christine Anderson	Decision	Member Briefing	Included in report and development of strategy	Adult Health and Social Care <b>NOTE: Cross Cutting issue requiring briefings for ECF</b>
Adult Care Strategy Delivery and Service Performance Update	Quarterly update on Adult Care Strategy Delivery and Service Performance Update including update against Council Delivery Plan.	Jon Brenner	Post Decision – Assurance and Scrutiny	Member Briefing	N/A	Adult Health and Social Care
Adult Working with People Delivery Plan	Approval of Working with People Delivery Plan	Janet Kerr	Decision	Member Briefing	Included in Report	Adult Health and Social Care

Transitions of young people to Adult Services	Endorsement of model and programme to ensuring effective transition of young people to adult services	Joe Horobin Janet Kerr	Decision	Member Briefing.	Included in Report	Adult Health and Social Care. <b>NOTE: Cross Cutting issue requiring briefings for ECF</b>
Adult Safeguarding and Ensuring Safety Delivery Plan Update and Safeguarding Board Annual Report	Endorsement of Safeguarding Board Annual Report and six-monthly update on Adult Safeguarding and Ensuring Safety Delivery Plan	Chief Social Work Officer	Post Decision – Assurance and Scrutiny	Member Briefing	Included in report	Adult Health and Social Care
DASS Local Account and Annual Performance report	Approval of Local Account and annual performance report	Liam Duggan Jon Brenner	Decision	Member Briefing	As part of development of the account	Adult Health and Social Care
Adult Care Budget Programme 2024/ 2025	Endorsement of budget proposals 2024/ 2025	Liam Duggan Liz Gough	Decision	Member Briefing	N/A	Adult Health and Social Care
Adult Care and Wellbeing Budget, Risk and Financial Governance	Adult Care Budget, Financial Governance and Risk Register Update. Financial Thematic Update	Liam Duggan/ Jonathan McKenna-Moore	Post Decision – Assurance and Scrutiny	Member Briefing	N/A	Adult Health and Social Care

	on Purchasing, Reviews and Contract Register					
DASS highlight report	<p>This paper provides the Strategic Director's update regards the performance and governance of Adult Health and Social Care services, including progress in meeting DASS (Director of Adult Social Services) accountabilities and delivering on our statutory requirements.</p> <p>It also provides an update regards Adult Care &amp; Wellbeing progress in relation to the Council's Delivery Plan, key strategic events and issues on the horizon.</p>	Jon Brenner	Strategy/Policy Development	Regular briefings with both the group leads, and on occasions whole committee, will keep Members informed of progress.	Much of the content of the updates will be informed by wide ranging involvement and co-production across our services.	Adult Health and Social Care
Recommissioning Lincoln Court (Homeless Woman)	Proposal to recommission Services	Sam Martin	Decision	Member Briefing	Included in proposal	Adult Health and Social Care
2023/24 Q1 Budget Monitoring	Budget Monitoring report	Jane Wilby	Monitoring			Adult Health and Social Care
Adult Care and Wellbeing Directorate Plan	Summary plan for the Adult Care & Wellbeing Directorate setting out	Jon Brenner	Decision	Member briefing	The plan is informed by wide ranging	Adult Health and Social Care

	priorities, objectives and measures across the service for 2023/24				involvement and co-production across our services.	
Commissioning a Community Infection Prevention and Control Service	<p>A key learning from Covid was that a range of settings lacked consistent confidence or skills in Infection Prevention and Control as they could be. This affected services ability to provide safe care and reduce the risk of infectious diseases and outbreaks.</p> <p>A number of settings particularly need to be the focus of support to deliver good practice. These are settings where the users of the service are vulnerable to serious effects of poor infection control because of their own health or ability to take action such as effectively washing hands. These settings include: care homes, supported living, domiciliary care, nurseries and early years settings, special schools, children's residential</p>	Ruth Granger	Decision	Members would require briefing on this work. It has been referenced at the Health and Well Being Board as an issue emerging from Covid debrief but this specific proposal has not been discussed there because it is not a decision-making Board.	Providers sought Infection Prevention and Control support, good practice and advice during the Covid pandemic so there is a broad understanding of the operational issues based on recent feedback. This is not a public facing service but we know from debriefs of serious incidents/outbreaks that the public are affected when Infection Prevention and Control practice is poor. We have sought advice from our IPC working group on consultation with stakeholders from different settings.	Adult Health and Social Care

	homes and homelessness settings. Sheffield City Council could be accountable and liable (i.e. legal action be taken) in the event of a critical incident resulting from poor IPC, where the organisation had a direct contracting or purchasing arrangement.				We plan to discuss what the service will offer, with providers, when we have plans in a more developed form.	
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Meeting 3	November 8 <sup>th</sup> , 2023	10am				
Topic	Description	Lead Officer/s	Type of item	Prior member engagement/ development required	Public Participation/ Engagement approach	Final decision-maker (& date)
Adult Early Intervention Strategy and improving Wellbeing outcome and tackling inequalities.	Approval of Adult Early Intervention Strategy and progress made in improving wellbeing outcomes following decisions at Committee in 22/23.	Sandie Buchan Jon Brenner Tim Gollins	Decision	Member Briefing	Included in report and development of strategy	Adult Health and Social Care
Recommissioning of Early Intervention Services	Proposal for retender of Live Well at Home Services following the report presented in September 22 and Early Intervention Strategy	Sam Martin Tim Gollins	Decision	Member Briefing	Included in Proposal	Adult Health and Social Care

Adult Care Mental Health and AMHP Service Annual Report	Adult Care Mental Health Service update and approval of AMHP Annual Report.	Tim Gollins Sid Fletcher	Decision	Member Briefing	N/A	Adult Health and Social Care
Changing Futures Delivery Plan update and Annual Report	Annual Report on Changing Futures Programme for approval and update regards programme future.	Michael Corbishley Sam Martin	Decision	Member Briefing	Included as part of development	Adult Health and Social Care
Approval of Care Fees 24/25	Approval of Care Fees for 24/25	Catherine Buntun	Decision	Member Briefing	N/A	Adult Health and Social Care
Residential Commissioning Strategy and Delivery Plan	Approval of recommissioning plans to ensure a stable residential market following agreement to review model in February 23.	Catherine Buntun	Decision	Member Briefing	As part of development of the plan	Adult Health and Social Care
All Age Mental Health and Emotional wellbeing Strategy	Update on strategy and delivery plan following approval at S & R Committee in March 23.	Steve Thomas Tim Gollins	Post Decision	Member Briefing	As part of development of the plan	Adult Health and Social Care
Technology and Digital Commissioning Strategy and Delivery Model	Technology and Digital Commissioning Strategy, update on progress since approval of Strategies and update regards information and advice offer	Paul Higginbottom Catherine Buntun	Decision	Member Briefing	As Part of development of the plan	Adult Health and Social Care

## Communities, Parks and Leisure Policy Committee

Meeting 2 2022/23	18th Sept 2023	Time				
Topic	Description	Lead Officer/s	Type of item	Prior member engagement/ development required	Public Participation/ Engagement approach	Final decision-maker (& date)
Community Asset Transfer	To provide a briefing on the transfer of a Community Asset	Carl Mullooly	Update			CPL
Community Infrastructure Levy	To provide an update to committee on the approach to utilising the Local proportion of CIL funding in communities	Carl Mullooly	Update			CPL
Community Cohesion	To provide an update to the PC on the work around Community Cohesion	Colin Harvard	Update			CPL
Library re-design and Opening Hours	To provide an update	Hilary Coulson	Update			CPL
Future of Central Library	To provide an update	Hilary Coulson	Update			CPL
Green and Open Spaces Strategy Review	Discussion prior to decision	Ruth Bell	Update			CPL
Update on the Leisure Investment and Facilities Review	To provide and update	Tammy Barrass	Update			NOTE: S&R Committee to be briefed on this matter.



Youth Strategy Update	To provide an update to the committee on the Youth Strategy	Chelsea Renehan	Update		Young Residents Participation	CPL
Meeting 3 2022/23	<b>13<sup>th</sup> Nov 2023</b>	Time				
<b>Topic</b>	<b>Description</b>	<b>Lead Officer/s</b>	<b>Type of item</b>	<b>Prior member engagement/ development required</b>	<b>Public Participation/ Engagement approach</b>	<b>Final decision-maker (&amp; date)</b>
Strategic review of Libraries: Next Steps	Update for discussion prior to decision	Hilary Coulson	Update			CPL
Library Stock Management Approach	Update for discussion prior to decision	Hilary Coulson	Update			CPL
Allotment Policy Review	Update for discussion prior to decision	Ruth Bell	Update			CPL

Economic Development and Skills Policy Committee

Meeting 2 (23/24)	<b>13th September 2023</b>	Time 2pm				
<b>Topic</b>	<b>Description</b>	<b>Lead Officer/s</b>	<b>Type of item</b>	<b>Prior member engagement/ development required</b>	<b>Public Participation/ Engagement approach</b>	<b>Final decision-maker (&amp; date)</b>
Culture Strategy development update	Update of the process of developing the city's new Culture Strategy	Diana Buckley/ Rebecca Maddox	Policy Development	(Note – this will also need SLB and S&R Briefing discussion).	Full consultation will be undertaken in the	This Cttee <b>This is a cross cutting issue and other</b>

					development of the strategy.	<b>relevant Cttees will need briefing.</b>
Briefing on Marketing Sheffield	Overview of current and future key projects led by Marketing Sheffield to promote the city as a destination to visit, study, work and live.	Di Buckley/Emma France / Mark Mobbs	Briefing			This Cttee

Meeting 3 (23/24)	<b>8<sup>th</sup> November 2023</b>	Time 2pm				
<b>Topic</b>	<b>Description</b>	<b>Lead Officer/s</b>	<b>Type of item</b>	<b>Prior member engagement/ development required</b>	<b>Public Participation/ Engagement approach</b>	<b>Final decision-maker (&amp; date)</b>
Noted that future issues have been identified by Ch/D CH and Spokesperson, including : Outcome of OFSTED inspection of Learning and Skills Team; Support for small businesses and start ups; and Culture Collective.						

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### Education, Children and Families Policy Committee

Meeting 1	<b>21<sup>st</sup> June 2023</b>	2pm				
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Topic	Description	Lead Officer/s	Type of item	Prior member engagement/ development required	Public Participation/ Engagement approach	Final decision-maker (& date)
Sheffield Threshold of Need Refresh 2023	The Department for Education sets out Local Authorities statutory duty to work with partners to produce a Threshold Document in its guidance 'Working Together to Safeguard Children, A guide to inter-agency working to safeguard and promote the welfare of children (2018)' Sheffield's Threshold of Need Guidance is held by Sheffield Childrens Safeguarding Partnership and was last reviewed in 2017. Changes in practice, partnership working protocols and new challenges means it is time to refresh Sheffield's Threshold of Need Guidance.	Mark Storf	Decision	The usual engagement methods outlined in Appendix 1 are thought to be appropriate for this piece of work. Further briefings can be arranged at Members request.	Changes to the Threshold of Need Guidance do not require public consultation. Extensive work has taken place with key partners to develop the Draft Threshold of Need Guidance. Practitioner Testing of the Guidance has taken place across a range of agencies, including, professionals and the voluntary, community and faith sectors.	Education, Children and Families
Annual update of the Building Successful Families Programme ( <i>Referred to nationally as the National Supporting Families Programme</i> )	This report is to provide an annual update to the Education, Children and Families Committee on the Building Successful Families programme, referred to nationally as the Supporting Families programme.	Joe Horobin	Performance/ Monitoring	Briefings with the Chair, Vice Chair and Spokesperson of the Education, Children and Families Committee will be undertaken.	Partnership workshops to discuss the Early Help System Guide Self-Assessment have been held in February 23 with a further workshop scheduled for May 23.	Education, Children and Families

2022/23 Final Outturn		Jane Wilby	Monitoring			Education, Children and Families
Future of School Improvement – SCC activities and contracting with Learn Sheffield	<p>This follows the report presented to Committee on 13 December which presented options for the future funding of Sheffield City Council school improvement activities and outlined further investigative work that needed to be undertaken as to how best to deliver these activities. The purpose of this report is to update on the outcome of that further investigative work.</p> <p>The current contract for School Improvement activities with Learn Sheffield Expires on 31 August 2023. The report makes recommendations for the delivery of School Improvement activities from 1 September 2023 onwards.</p>	Steven Middleton	Decision	Member briefing	N/A	Education, Children and Families

Extraordinary Meeting	<b>3<sup>rd</sup> July 2023</b>	1pm				
<b>Topic</b>	<b>Description</b>	<b>Lead Officer/s</b>	<b>Type of item</b>	<b>Prior member engagement/ development required</b>	<b>Public Participation/ Engagement approach</b>	<b>Final decision-maker (&amp; date)</b>

Primary and Secondary School Sufficiency Plans	The purpose of this report is to provide Committee Members with an update on the citywide mainstream primary and secondary school places strategy, following the annual data review and planned actions.	Sam Martin	Strategy/ Policy Development	Briefing with CSLT to take place 24/05/2023		Education, Children and Families
Commissioning Plan 2023-2026: Early Education & Childcare, Primary, Secondary & Post 16 Sectors	To provide committee with the final version of the Commissioning Plan 2023-2026: Early Education & Childcare, Primary, Secondary & Post 16 Sectors.	Cathie Tandy	Decision	A draft version of the Commissioning Plan was presented to the January 2023 Education, Children and Families Policy Committee	At the June 2023 Committee meeting, we are seeking Committee approval to publish the final version of the "Commissioning Plan 2023-2026: Early Education & Childcare, Primary, Secondary & Post 16 Sectors".  We consulted on a draft of the plan via a <a href="#">public consultation</a> on the Council's engagement platform, Have Your Say Sheffield, from 6 <sup>th</sup> February to 15 <sup>th</sup> March 2023. We also held a consultation session with committee members as part of the consultation.	Education, Children and Families

Meeting 2	27 <sup>th</sup> September 2023	2pm				
Topic	Description	Lead Officer/s	Type of item	Prior member engagement/ development required	Public Participation/ Engagement approach	Final decision-maker (& date)

Early Years Strategy	Awaiting Form 1	Marie McGreavey	Decision			Education, Children and Families
Child and Adolescent Mental Health Services	Overview of emotional health and wellbeing services and specialist CAMHS- for information and performance this is a collective report with the ICB, SCC and Sheffield Children's Hospital Foundation Trust (Awaiting Form 1)	Joe Horobin	Performance/Monitoring			Education, Children and Families
Sufficiency Strategy for Looked After Children	Awaiting Form 1	Paul Johnson				Education, Children and Families
Commissioning Intention	Short breaks framework for disabled children and young people (Awaiting Form 1)					Education, Children and Families
2023/24 Q1 Budget Monitoring	Awaiting Form 1	Jane Wilby	Monitoring			Education, Children and Families

## Housing Policy Committee

Meeting 2 2023	14 September 2023	Time				
Topic	Description	Lead Officer/s	Type of item	Prior member engagement/	Public Participation/	Final decision-maker (& date)

				<b>development required</b>	<b>Engagement approach</b>	
Council housing disrepair	Appraisal of council housing disrepair and a strategy for improvement, including implementation of the recommendations of the Housing Ombudsman's 2021 report "Spotlight on Damp and Mould"	Dean Butterworth	Post-decision (service performance/ monitoring)	Yes	TBC	This Committee (referred from Full Council)
Net-Zero Roadmap - for existing public and private homes	Consideration of plans for achieving Net Zero across SCC homes - Stage 1	Nathan Robinson	Decision	Yes	TBC	This Committee
HMO Licensing Fee Review	Approve the revised HMO License Fee and Charging Structure	Darryl Smedley	Decision	Yes		This Committee
Housing Ombudsman Complaint Handling Code – Annual Self-Assessment	Approve the outcomes of annual self-assessment against the Housing Ombudsman Complaint Handling Code	Bev Mullooly & Vicky Kennedy	Decision	Yes		This Committee
HNS and Repairs Performance Reports	Quarterly overview of HNS and Repairs Service performance (including Capital Programme and Stock Increase Programme updates)	Janet Sharpe Tom Smith	Post-decision (service performance/ monitoring)	N/A	Performance is shared with tenants through newsletters, the website and tenant meetings	This Committee
Revenue Finance Monitoring Report	Approval of Revenue Finance Monitoring Report	Jane Wilby	Post-decision (service	N/A	N/A	N/A

			performance/ monitoring)			
Capital Finance Monitoring Report	Approval of Capital Finance Monitoring Report	Janet Sharpe	Post-decision (service performance/ monitoring)	N/A	N/A	N/A

Meeting 3 2023	2 November 2023	Time				
Topic	Description	Lead Officer/s	Type of item	Prior member engagement/ development required	Public Participation/ Engagement approach	Final decision- maker (& date)
Housing Revenue Account Business Plan	Consideration of planned financial pressures to achieve a balanced Business Plan for 2024/25	Janet Sharpe	Referral to decision-maker	Prior work with Members through briefings	Consultation with tenants on Business Plan options	Strategy and Resources
Housing General Fund savings proposals	Consideration of planned financial pressures to achieve a balanced Business Plan for 2024/25	Janet Sharpe	Referral to decision-maker	Prior work with Members through briefings	Consultation with tenants on Business Plan options	Strategy and Resources
Damp and Mould Partnership Task Force action plan	Consideration of progress on the Partnership Task Force and resultant actions	Janet Sharpe	Post-decision (service performance/ monitoring)	TBC	TBC	This Committee
Housing Regulation	Overview of new legislative requirements around Consumer and Building Safety Regulations	Janet Sharpe Tom Smith	Post-decision (service performance/ monitoring)	TBC	TBC	This Committee



Customer Engagement Strategy 2023-25	Report updating Committee on arrangements for tenant involvement and empowerment and approval of revised strategy	Janet Sharpe	Decision	Through Knowledge Briefings and LACs	Through a range of tenant consultation	This Committee
Revenue Finance Monitoring Report	Approval of Revenue Finance Monitoring Report	Jane Wilby	Post-decision (service performance/ monitoring)	N/A	N/A	N/A
Capital Finance Monitoring Report	Approval of Capital Finance Monitoring Report	Janet Sharpe	Post-decision (service performance/ monitoring)	N/A	N/A	N/A

[Strategy and Resources Policy Committee](#)

Extraordinary Meeting	<b>28 June 2023</b>	Time				
<b>Topic</b>	<b>Description</b>	<b>Lead Officer/s</b>	<b>Type of item</b>	<b>Prior member engagement/ development required</b>	<b>Public Participation/ Engagement approach</b>	<b>Final decision-maker (&amp; date)</b>
Marketing of the Former Cole Brothers Building		Neil Jones	Decision			This Committee
Review of Policy Committee		James Henderson				

Work Programmes						
2022-23 Financial Outturn		Jane Wilby				
Sheffield's Gainshare Programme		Ben Morley/ Diana Buckley				REC EDS to consider?

Scheduled Meeting (23/24)	12 July 2023	Time				
Topic	Description	Lead Officer/s	Type of item	Prior member engagement/ development required	Public Participation/ Engagement approach	Final decision-maker (& date)
Supporting the people of Sheffield through the cost-of-living crisis	The cost-of-living crisis continues to have profound implications for people across Sheffield. SCC and partners in the public, private and voluntary, community and faith (VCF) sector have taken to steps together over the last year to provide support and advice to those who are being most impacted. This multi-agency approach was agreed by S&R Committee in June and July 2022, and the Committee agreed to receive an update on activity at a future meeting.	James Henderson/ Laurie Brennan	Decision	Leaders Briefing 12 June 2023 Cost of Living strategy group – regular meetings and workshop	Engagement with partners and the public has been a key part of the cost of living response. Engagement with residents across the city, and regular meetings and workshops with VCF, public sector and private sector partners have all shaped the multi-agency approach.	This Committee

Food Strategy and related commissioning model	A new Food Strategy for Sheffield has been written. This was endorsed at the H&WBB where it was also recommended that the strategy should be formally passed by a committee A number of contracts and initiatives funded by the public health grant to improve dietary outcomes and prevent obesity are due for review and in some cases retendering by 2024. Due to the value of investment (£3.2 million total for 5 years investment) this will require a decision at committee.	Greg Fell/Jessica Wilson	Decision	Discussion at pre-agenda meetings (brief on content of food strategy, present recommendations for proposed commissioning model and take steer where there are multiple options e.g. procurement route)	Public, service user and stakeholder consultation is informing the dietary improvement/obesity prevention commissioning model Food Strategy developed collaboratively with ShefFood partnership with broad stakeholder engagement in subsequent action planning	<b>Cross cutting issue: SLB recommends S&amp;R consideration (15/5). Agreed at S&amp;R on 31/5.</b>
Household Support Fund	Decision required prior to school holidays.	Alex Westran	Decision	A member briefing will be provided detailing initial findings and options to comment on prior to the S&R Committee in July.  Also, members who attend the Cost-of-Living Strategy Group will be consulted on progress at each occurrence of the	The Community and Voluntary Sector are directly involved pulling together the analysis that sits behind the proposals. They have provided data relating to which cohorts are asking for support. They have also provided insight and qualitative information in their role as trusted assessors for the HSF relating to how	<b>Cross cutting issue: SLB recommends S&amp;R consideration (15/5). Agreed at S&amp;R on 31/5.</b>

				meetings between now and the S&R Committee in July	applicants find it difficult to apply.  We have also used customer feedback direct from service users to inform our findings.	
Local Land Charges – Proposed Fee Increases		Vicky Clayton	Decision			This Committee
Extension of the Dynamic Purchasing Scheme (DPS) for transport services		Tom Smith/ John Hudson				

Extraordinary Meeting	<b>2 August 2023</b>	Time				
<b>Topic</b>	<b>Description</b>	<b>Lead Officer/s</b>	<b>Type of item</b>	<b>Prior member engagement/ development required</b>	<b>Public Participation/ Engagement approach</b>	<b>Final decision-maker (&amp; date)</b>
Local Plan ahead of submission to Government		Michael Johnson/Simon Vincent	Decision	Member Working Group/Sub Committee & full committee briefings	<i>This stage will be post public consultation.</i>	Full Council

Meeting (23/24)	<b>7 September 2023</b>	Time				
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Topic	Description	Lead Officer/s	Type of item	Prior member engagement/ development required	Public Participation/ Engagement approach	Final decision-maker (& date)
White Ribbon Accreditation Action Plan	Sheffield achieved White Ribbon Accreditation in November 2022 until November 2025. In order to maintain the accreditation an action plan must be submitted usually within 6 months.	Alison Higgins	Decision	Political group briefings required	There is a regular Violence Against Women and Girls Forum that meets bi monthly that will be consulted on key aspects of the plan. The action plan itself will include actions on community engagement.	<b>Cross cutting issue: SLB recommends S&amp;R consideration (22/5). Agreed at S&amp;R on 31/5.</b>

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### Finance Committee

Meeting 2 (23/24)	10 July 2023	2pm				
Topic	Description	Lead Officer/s	Type of item	Prior member engagement/ development required	Public Participation/ Engagement approach	Final decision-maker (& date)
Capital Approvals Month 2 (2023/24)		Tony Kirkham / Damian Watkinson	Decision			This Cttee

Sale of Land at Thomas Street / Egerton Street		Tammy Whitaker	Decision			This Cttee
Social Housing Decarbonisation Fund (SHDF) 2	The Council has secured £4,007,500 grant funding from the Dept for Energy Security & Net Zero in contribution toward its planned programme of works to improve 370 Council homes. The proposal is that the Council accept the grant fund and become the accountable body.	Nathan Robinson	Decision	Information was previously given to the Housing Committee through a knowledge briefing report.		This Cttee
Fargate and High Street, Future High Streets Fund – Front Door Scheme Update	To update on progress with delivery of the Front Door Scheme intervention funded by Future High Streets Fund (FHSF) and seek approval to grant awards to landowners to deliver access and refurbishment works.	Sean McClean / Matt Hayman	Decision	Briefing on this proposal given to Members of the Finance Sub Committee (Chair, Deputy Chair and Group Spokesperson) on 26th September 2022.	Extensive public and stakeholder consultation was undertaken throughout 2019 and 2020 to inform the strategic case and final business case approved by Government. Officers have and will continue to meet with retailers, businesses, landowners and wider stakeholders to keep them updated and receive feedback to	This Cttee

					inform any review of the interventions.	
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Meeting 3 (23/24)	1 August 2023	2pm				
Topic	Description	Lead Officer/s	Type of item	Prior member engagement/ development required	Public Participation/ Engagement approach	Final decision-maker (& date)
Capital Approvals Month 3 (2023/24)		Tony Kirkham / Damian Watkinson	Decision			This Cttee
The Sheffield NHS Health check programme	<p>The proposal is that permission is given to commit £185,000 per year for a period of 5 years to secure a provider for the NHS Health Check programme in Sheffield.</p> <p>It is proposed that an open tender process will be used to secure a provider who will meet the specifications of the NHS health check programme, reduce health inequalities and improve the health and wellbeing of the residents of Sheffield.</p>	Karen Harrison / Greg Fell	Decision	Discussion of the proposal with the Chair, Vice chair and spokesperson	It is a mandated service and in being so there is a structure that must be followed. However, during the open tender process potential providers will be asked to describe how they will approach public participation and engagement to provide a service that will improve the health of the residents of Sheffield in a way most appropriate to them.	This Cttee
Sale of Land at Junction Road Woodhouse	Following the publication of an open space notice, two written responses were	Tammy Whitaker/ James Dibaj	NEW: Sale of Land at Junction Road Woodhouse	Approved by ICM on	The proposed sale of land (which constitutes open space) was	This Cttee

	received from local residents. These are to be treated as objections to the sale of an open space. Given this they are now to be considered by Finance Committee.			12/11/2021 see: <a href="#">click here</a>	published in the Sheffield Telegraph on 3rd February 2022 (week one) and 10th February 2022 (week two) and the Councils website: <a href="#">click here</a> and generated the attached objections.	
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### Transport, Regeneration and Climate Policy Committee

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Meeting 2 (23/24)	19 <sup>th</sup> July 2023	Time 2pm				
Topic	Description	Lead Officer/s	Type of item	Prior member engagement/ development required	Public Participation/ Engagement approach	Final decision-maker (& date)
Kelham Parking Scheme	Results of the consultation on the parking scheme and recommendations on how to proceed.	Tom Finnegan-Smith	Decision			This Committee
Climate Decarbonisation Routemaps: Our Council and The Way we Travel	<i>This report will bring forward the routemaps for action until 2025 covering decarbonising the council and the way we travel in the city.</i>	Victoria Penman	Decision	A Task and Finish Group has been convened with 5 meetings having been held. We are waiting for confirmation as to	An online event has been held for partners, interested stakeholder groups and representatives of people with protected	This committee



				whether political group briefings are required but we have not been requested to hold briefings by the TRCPC group spokespeople.	characteristics. It is intended that a survey will be shared with youth voice representatives.	
Connecting Sheffield SW Bus Corridors	Acceptance of funding to develop the Full Business Case (FBC) Next step is finalising a report for TRC in early summer following further briefings	Tom Finnegan-Smith	TBC	Briefings June 23	N/A further public engagement will form part of the FBC development stage	This committee in early summer 2023
A625 Ecclesall Road Road Safety Project						
Connecting Sheffield City Centre Scheme						
Transport Decarbonisation Routemap						
Update on Local Transport Programme						
Oughtibridge Cycle Improvement Scheme						
Rother Valley Parking Scheme						

Meeting 3 (23/24)	20 <sup>th</sup> September 2023	Time 2pm				
<b>Topic</b>	<b>Description</b>	<b>Lead Officer/s</b>	<b>Type of item</b>	<b>Prior member engagement/ development required</b>	<b>Public Participation/ Engagement approach</b>	<b>Final decision-maker (&amp; date)</b>
2023/24 Q1 Budget Monitoring		Jane Wilby	Decision			This committee

### Waste and Street Scene Policy Committee

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Meeting 2 (23/24)	September	Time				
<b>Topic</b>	<b>Description</b>	<b>Lead Officer/s</b>	<b>Type of item</b>	<b>Prior member engagement/ development required</b>	<b>Public Participation/ Engagement approach</b>	<b>Final decision-maker (&amp; date)</b>
2023/24 Quarter 1 Budget Monitoring		Jane Wilby / Tony Kirkham	Decision			This Cttee
Review of General Licensing Fees and Charges	Review of Licensing Fees and Charges	Claire Bower	Decision	Written briefing for the committee or all members	Public consultation on vehicle and operator fees	This Cttee
Review of Amey Performance challenge	Requested at December Committee	Davina Millership	Post Decision	Report to Waste and Street Scene Policy Committee on in December 2022		This Cttee

Review of glyphosate trials and options	Review following trials and setting out options	Davina Millership	Decision	Written briefing for the committee or all members		This Cttee
Potential Christmas Parking Offer	Awaiting details	Sabia Hanif	Decision	Written briefing for the committee or all members	Consult Retail sector	This Cttee
Review of Annual Parking Report	The Annual Parking report 2022/23- containing finance and performance figures – stat publication	Sabia Hanif	Performance report? Endorsement?	Written briefing for the committee or all members		This Cttee
Review of Hostile Vehicle Mitigation (HVM) measures	Progress on HVM measures, update on temporary proposals and approach to Carver Street.		Decision	Consult with TRC Policy Cttee members due to impact on road network.		This Cttee
Parking Enforcement Policy	City Wide Parking Policy Review	Sabia Hanif	Decision	Further discussion with W&SS members prior to meeting.	Public consultation will take place starting in the New Year. Consultation with councillors will take place as part of ongoing monthly briefings	This Cttee
Food Waste Collection trial and future options	Report to committee setting out parameters for a new city wide, weekly food waste collection, incorporating the lessons learnt from trial service (Sept – Nov 22)	Gill Charters	Decision	Food Waste Recycling Collection Trial report to Waste and Street Scene Policy Committee, 22nd June.	This report seeks approval for consultation and the methodologies to be used.	This Cttee
Review of Taxi Licensing Fees and Charges	Review of Licensing Fees and Charges	Steve Lonnia	Decision	Written briefing for the committee or all members	Public consultation on vehicle and operator fees	This Cttee

Meeting 3 23/24	<b>15 November 2023</b>	10am				
<b>Topic</b>	<b>Description</b>	<b>Lead Officer/s</b>	<b>Type of item</b>	<b>Prior member engagement/ development required</b>	<b>Public Participation/ Engagement approach</b>	<b>Final decision-maker (&amp; date)</b>
Future Waste Collection Service Options for Consultation	The council will be introducing new weekly food waste collections and collecting more types of plastic for recycling to meet our new legal obligations of the Environment Act 1990. The report set out options for future waste collection services, compares different collection services (box collection versus bins) and our consultation strategy.	TBC	Strategy/ policy development, feedback from the consultation will inform future decision.	Written briefing for the committee and/or all members.	Public consultation and trial	This Cttee
Discussion on Markets development options for indoor and outdoor	Report on proposals to address outdoor market reduced trading days and future options for indoor market improvements					This Cttee
Safety at Sports Grounds Policy	Requested by Committee at March meeting	Ben Brailsford / Steve Lonnia	Decision	Written briefing for the committee or all members  Consultation with Sheffield Sport Ground operators	Consultation with Sheffield Sport Ground operators	This Cttee
Review of District Energy	Progress update on how the plans for district heating are		Post-decision			This Cttee

Network and future opportunities	progressing, particularly in relation to connecting SCC assets.					
Update on Hackney Carriage Vehicles	Progress on introducing greener vehicles into the hackney carriage vehicle fleet		Post-decision			This Cttee

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